

ST. JAMES PARISH ASSESSORS' OFFICE

Dates for public exposure of assessments, board of review, advertising, certification and appeals.

Dates for Public Exposure of Assessments: From AUG 17, 2010 To AUG 31, 2010

Rolls are open for 15 days beginning no earlier than August 15 and ending no later than September 15, except in Orleans where lists shall be open August 1 – August 15.

Dates to Advertise Public Exposure JULY 29, 2010 & AUGUST 5, 2010

Assessor must advertise twice in newspaper: dates, time, place of public exposure no sooner than 21 days nor later than 7 days prior to the 15 day exposure period.

Date Assessor Certifies Roll to BOR SEPTEMBER 1, 2010

Within 3 days after rolls close. Orleans on or before 10th business day after rolls close on August 15.

Appeals to Board of Review Deadline SEPTEMBER 3, 2010 TO SEPTEMBER 8, 2010.

Appeals must be RECEIVED by BOR no later than 7 days prior to the public hearing.

Dates for Board of Review: From _____ To _____

BOR shall convene hearings within 10 days of receipt of certified roll and continue for 15 days.

Orleans BOR shall convene hearings on or before September 15.

Actual Hearing Date(s) SEPTEMBER 15, 2010

BOR may have 1 meeting during this time, or as many as may be required to hear all appeals timely filed.

Date to Advertise Board of Review AUGUST 26, 2010 & SEPTEMBER 2, 2010

Assessor must advertise twice in newspaper: date, time, place of BOR hearings no sooner than 21 days nor later than 7 days prior to the actual hearing date(s). Assessor must notify Louisiana Tax Commission in writing of BOR hearing date(s) and shall provide LTC with affidavit executed by local newspaper demonstrating proof of publication.

Deadline for BOR determination notifications SEPTEMBER 17, 2010

Written determination letters must be mailed to taxpayers and assessors within 3 days of the close of BOR, with copy to Louisiana Tax Commission.

Deadline for BOR to certify assessment list to Louisiana Tax Commission SEPT. 17, 2010

Within 3 days of BOR conclusion. Orleans on or before October 20. (This date should be the same as deadline for BOR determination letters above.)

Deadline to Appeal to Louisiana Tax Commission OCTOBER 1, 2010

Appeals must be received by LTC within 10 business days of the postmark date on BOR determination letters.